

TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION
IT MANAGER SENIOR
Supporting the Business and Community Development Domain

Job Summary: Under direction of the Business and Community Development (BCD) Business Domain Director within Strategic Technology Solutions, reporting to the IT Director supporting Labor & Workforce Development. The IT Manager Senior responsible for building and leading a team of IT professionals that will focus on Database Administration and Business Technical Support for agency customers served.

Responsibilities:

- Manage the day to day activities, support and maintenance of SQL and Oracle databases
- Managerial duties include making hiring recommendations, evaluating staff skills, creating training plans and approving time worked /time off using the State's system
- Develop and maintain individual performance plans to evaluate team member's performance and adhere to the State's performance evaluation policies
- Recruit, build and maintain of team of business technical support specialist and database administrators
- Focus on professional customer service and supporting innovative solutions that enhance our customer's ability to provide business services
- Will be responsible for managing the business tech support team and database administration team
- Collaborate with BCD Domain Leadership to develop and execute effective resource management
- Cross train staff to ensure proper coverage over all functional team areas and projects
- Communicate status of responsibilities with management, peers, subordinates and customers via verbal and written mediums.

Minimum Qualifications: Bachelor's degree in an IT related field and five years of IT management and supervisory experience. Relevant professional information technology experience may be substituted for the required degree.

- Must be able to demonstrate knowledge about Oracle and SQL database administration
- Must be knowledgeable about current database technologies and trends
- Required five years of database administration support experience
- Prior experience managing a team of IT professionals
- Prior experience with individual performance management process
- Excellent interpersonal, written, and verbal communication skills
- Comfortable interacting with various levels of management and coworkers
- Excellent time management, organization, and prioritization skills

Preferred Qualifications:

- 10+ years of IT/database support experience
- Experience with Oracle and SQL Database technology
- BS/MS in Computer Science (or equivalent)
- Experience managing budgets and resources
- Prior State government experience is a plus

Knowledge, Skills, Abilities, Competencies:

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- Decision Quality
- Customer Focus
- Total Work Systems
- Command Skills
- Hiring and Staffing
- Drive for Results
- Organizational Agility
- Building Effective Teams
- Motivating Others

The State of TN is an Equal Opportunity Employer.

Resumes should be submitted via email to EIT.Resumes@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.